Interoffice Communication

Date: July 20, 2020

To: Operations and Finance Divisional Staff

From: Pam Cain, Interim Senior Vice President for Operations and Finance

Subject: Cyclones Care

As we prepare for the return of students to campus for the Fall 2020 semester, it’s a good time to remind you all of the gravity of the pandemic and our role as leaders in the Cyclone community. We are an integral part of the university and its success, which depends on students, faculty, and staff coming together to do our part for the good of the community. As we’ve seen in many other parts of the nation, the infection rate can and will increase without diligent participation in the safety measures outlined by the CDC.

The great news is that these measures work. We’ve seen them work. Our students and fellow staff need to continue to see them at work. Be a role model, show you care about your fellow Cyclones!

Wear your face covering!
Wear a face covering whenever possible especially in cases when you cannot physically distance. While face coverings on campus are a requirement, this is also a chance for all of us to literally wear our school pride on our face so take it whenever you can! Be an inspiration to those around you and wear your face covering. The more people who see you wearing it will translate into more people wearing theirs in general. If you see someone you know wearing a cool face covering out and about, say something. We want to be as encouraging as possible and show that we care.

Physically distance!
Human beings are social by nature so please be actively aware of your surroundings and keep a minimum of 6’ between you and others. Just like with wearing a face covering, we need to be role models and examples for all of those around us. Encourage others to social distance. Compliment others on their efforts whenever the opportunity arises. We all know there are going to be times when social distancing will be difficult, in particular, when moving through buildings on campus. Be innovative with your space and maximize the opportunity for physically distancing.

Wash your hands!
Hand washing and sanitizing is paramount to keeping the infection rate down. Wash your hands for at least 20 seconds with soap and water or use hand sanitizer if that’s not an available option. Show that you care about your Cyclone community and keep those hands clean!
Monitor your health!
If you begin to exhibit symptoms of COVID-19 or come into close contact with someone who has or had been exhibiting symptoms in the past 14 days, please stay at home and seek medical attention. We all love to be on campus, so it certainly is a sacrifice in many ways to work from home or to self-quarantine. As a leader and role model, please be prepared for your staff to need to stay at or work from home. Show them you care by reaching out and keeping in touch with those who have made that sacrifice for the better of the Cyclone community.

Stay educated!
There’s no such thing as being under-educated about COVID-19. We need to be experts as much as possible so that when our fellow students and staff have questions, we can be in a great position to answer them. Here are some resources for you to stay educated about the virus.

Cyclones Care: https://web.iastate.edu/safety/updates/covid19/planning/care
Cyclone Care Signage: https://web.iastate.edu/safety/updates/covid19/signage
ISU COVID-19 Updates and Resources: https://web.iastate.edu/safety/updates/covid19
Rejecting Stigmas: https://web.iastate.edu/sites/default/files/Stigma.pdf
Iowa COVID-19 tracking and testing: https://web.iastate.edu/safety/updates/covid19/planning/health
ISU Common Area Guidance: https://web.iastate.edu/sites/default/files/safety/COVID-19/fall/Guidance%20for%20halls%20stairs%20common%20areas.pdf